



THE DANISH SCHOOL OF WASHINGTON, DC

April 30, 2010

Dear Families,

While we are not yet finished with this school year, it is already time to think about next year. This year has been another big step forward with the large Class 0 (ages 3-4) and a weekend adult class in addition to the weekday adult class. We are planning to continue offering all of the same classes (O, 1, 2, 3, 4 and Adult) for the 2010-2011 school year. While we did not have a Legestue/Nursery class this year, one can be formed if sufficient demand exists. To avoid a late registration fee, please submit your application and payment by May 15, 2010.

From September 11, 2010 until May 15, 2011, ages 5+ will have 24 sessions, with ages 3-4 meeting 16 times. Please see the calendar at the end of the application for more detail. Please note that the school's offerings are dependent on the number of registrations we receive, generally requiring a minimum of 6 students per class. This year for clarity and administrative purposes, we are establishing general guidelines for student teacher ratios by age level and class size. Experience has shown us that the younger classes need more teacher/assistant engagement both for classroom management and to ensure an early focus and grasp of Danish language skills. Older students need less management and are more easily focused and settled in a classroom setting. With that in mind, below are the student teacher ratios the school will be implementing next year:

Class	Ages	Number of Students	Teachers	Assistant Teachers
Class 0	3-4	6-7	1	0
		8-11	1	1
		12-14	1	2
Class 1	5-6	6-8	1	0
		9-14	1	1
Class 2	7-9	6-9	1	0
		10-14	1	1
Class 3	10-12	6-9	1	0
		10-14	1	1
Class 4	13-16	6-10	1	0
		11-14	1	1

As is often repeated, the Danish School is a parent organized and led effort that requires the engagement of the entire parent community. We understand everyone is busy with regular school requirements, work, travel, etc.; however, it is unsustainable for the same individuals to step forward to lead the school, organize events, etc. With that in mind, as part of this year's application process, parents will have two options to support the school aside from tuition, either a) sign up as part of the application process as a volunteer for a specific role or event, or b) for those too busy to fit anything extra into their schedule, make a \$50 per child contribution to the school. We hope as many people as possible chose option a), but understand if option b) is best for others.

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Lastly, the Board of Directors will consider requests for partial scholarships from families with limited means or presently facing economic hardship. Please submit a letter of explanation with your registration to boardofdirectors@danishschool-dc.org. All submissions will be kept confidential.

If you have any questions, please send an email to principal@danishschool-dc.org. We are looking forward to a strong end to this school year and wish everyone a great upcoming summer. In the meantime, we will be getting ready for September!

Sincerely,

The Board of Directors

Application for 2010-2011

****Full Class Schedule on Last Page****

Location: Washington International School, Tregaron Campus
3100 Macomb Street, Washington DC 20008

To enroll: Please complete application and send with payment to:
Michael Davidsen, Treasurer
4131 Woodbine St.
Chevy Chase, MD 20815
(Please make check payable to *The Danish School of Washington DC*)

Email Questions to: principal@danishschool-dc.org

Website: www.danishschool-dc.org

Please submit one registration form per student:

Name of Student: _____

Date of Birth: _____

Age of Student as of September 1, 2010: _____

Attended (circle) 2009-2010: Yes No Other session: _____

For new students, please fill out the following:

Which language do you speak at home? _____

Has your child ever lived in Denmark? _____ If yes, for how long? _____

Please evaluate child's proficiency in Danish:

Speaking: _____

Reading: _____

Writing: _____

Understanding: _____

What is your main reason for enrolling in the Danish School? _____

What are your expectations? _____

Instruction topics you would like the teachers to consider: _____

For all students, please fill out the following:

Mother's name: _____

Address: _____

City, State, Zip: _____

Telephone: (home) _____ (work) _____

(cell) _____ (email) _____

Occupation: _____

Workplace: _____

Father's name: _____

Address (if different): _____

City, State, Zip: _____

Telephone: (home) _____ (work) _____

(cell) _____ (email) _____

Occupation: _____

Workplace: _____

Best E-mail address for school communications:

(one per family only) _____

Volunteer information:

The Danish School is a parent-run, non-profit organization. To continue to grow and succeed, we need all families to volunteer and help the school throughout the year. Starting with the 2010-2011 school year, parents will be required to volunteer as part of the registration process. Parents will have two options:

- 1) Volunteer for activities or positions below, expected to take 2-3 hours per semester, or
- 2) For those too busy to volunteer, make a \$50 per child contribution to the school instead of volunteering.

Let us know how you can help. Feel free to also list additional skills and ideas. If you are not sure, how to volunteer, we are happy to assign a job to you.

Student: _____

Parent: _____

Please check your selected option below:

_____ 1) I volunteer for the following (please mark three preferences with "1", "2" or "3"):

- | | | |
|--|---|---|
| <input type="checkbox"/> Opening Day | <input type="checkbox"/> End of Year Party | <input type="checkbox"/> Board Member/Corp Secretar |
| <input type="checkbox"/> School Christmas Party | <input type="checkbox"/> Danish Club Christmas Bazaar | <input type="checkbox"/> Fastelaven Party |
| <input type="checkbox"/> Teacher's Assistant | <input type="checkbox"/> Substitute teacher/assist. | <input type="checkbox"/> Photographer |
| <input type="checkbox"/> Danish Embassy Open House | <input type="checkbox"/> Guest teacher, Topic _____ | <input type="checkbox"/> Other, describe _____ |

_____ 2) I am too busy to volunteer, but am making a \$50 per child contribution to the school.

Tuition for 2010-2011 and Payment

Tuition policy for the Danish School is as follows. Full price is paid for the oldest child. Additional children may be registered at a 20% discount. A discount of 10% is offered for full payment by May 15, 2010. The grids below will help you determine your family's tuition.

Students per Family	Tuition Ages 3-4	Tuition Ages 5+	School Supplies ¹ Ages 3-4	School Supplies ¹ Ages 5+	Registration Fee (All)	Total Ages 3-4 Vol/xVol	Total Ages 5+
Student #1	\$600	\$795	\$60	\$80	\$25	\$685	\$900
Additional students	\$480	\$636	\$60	\$80	\$25	\$565	\$741

With 10% discount for full payment by May 15

Students per Family	Option A1: Ages 5+	Option A2: Age 3-4	Option A3 Mixed Ages
1	\$810	\$617	
2	\$1,477	\$1,125	(one 5+ and one 3-4) \$1,319
3	\$2,144		(two 5+ and one 3-4) \$1,985
4	\$2,811		(three 5+ and one 3-4) \$2,652

3 Installments due May 15, September 1, and January 1

Students per Family	Option B1: Ages 5+	Option B2: Ages 3-4	Option B3 Mixed Ages
1	\$300	\$229	
2	\$547	\$417	(one 5+ and one 3-4) \$488
3	\$794		(two 5+ and one 3-4) \$735
4	\$1,041		(three 5+ and one 3-4) \$982

¹Arts and craft supplies and basic workbooks for younger classes; textbooks and workbooks for older classes.

Note: A separate registration form will be available for the Legestue/Nursery program if sufficient demand exists. Please contact us if interested.

Pricing (check one and circle one option under A), check one under B))

- A) I wish to register 1 child for payment option (circle one): A1 A2 B1 B2
- I wish to register 2 children for payment option (circle one): A1 A2 A3 B1 B2 B3
- I wish to register 3 children for payment option (circle one): A1 A3 B1 B3
- I wish to register 4 children for payment option (circle one): A1 A3 B1 B3
- B) I am volunteering as identified above.
- I wish to make a contribution of \$50 for each of my _____ children I am enrolling.

Donations: If your employer refunds part/all of your child's tuition to you, please consider making a tax deductible contribution to the School. You will receive a receipt for your tax files.

Yes, I wish to make a donation of \$_____ to the Danish School of Washington, DC and have included the donation in my total payment.

Scholarship donations: The School wishes to build a pool of Scholarship funds for students facing economic hardship. Please consider making a tax-deductible contribution to the School. You will receive a receipt for your tax files.

Yes, I wish to make a contribution of \$_____ to the Danish School of Washington's scholarship account and have included my contribution in my total payment.

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Late Registration: Late registration is defined as submitting and paying Tuition after the Registration Deadline. Late Registration will carry an additional \$40 fee per student.

Registration Deadline: May 15, 2010.

Payment:

Tuition (Total or 1st installment as per options above) _____
 Non-volunteer contribution (\$50/student) _____
 Donation _____
 Late Registration (\$40/student) _____
 Total _____

Refund Policy: Pro-rated tuition refunds are only possible in hardship cases and will be acted on by the Board on a case by case basis.

Snow Policy: The school will follow common sense with regard to snow cancellations (along the lines of the surrounding states and DC) and will try to reschedule cancelled sessions. A pro-rated refund may be offered for multiple cancellations.

Comments: Feel free to attach another page with any comments, suggestions, or items you would like to communicate. Your feedback is welcome and essential. You may also email us at: boardofdirectors@danishschool-dc.org

Calendar for 2010-2011

Each semester consists of 12 sessions for students 5 and older and 8 sessions for 3-4 year olds (total of 24/16 sessions per year). Classes are held from 2 to 5 p.m. 3-4 year olds will not attend class on dates with an asterisk (*).

<u>Fall Semester</u>		<u>Spring Semester</u>	
September 11	Session 1	January 22	Session 1
September 18	Session 2	January 29	Session 2
September 25	Session 3*	February 5	Session 3*
October 2	Session 4	February 12	Session 4
October 9	Off (Columbus Day weekend)	February 19	Off (President's Day weekend)
October 16	Session 5*	February 26	Session 5 *
October 23	Session 6	March 5	Session 6 (Fastelaven)
October 30	Session 7*	March 12*	Session 7
November 6	Session 8	March 19	Off
November 13	Off (Danish Club Christmas Bazaar)	March 26	Session 8*
November 20	Session 9	April 2	Session 9
November 27	Off (Thanksgiving)	April 9	Session 10*
December 4	Session 10	April 16	Off (Spring Break VA & MD)
December 11	Session 11 (Christmas Party)	April 23	Off (Spring Break/Easter)
December 18	Session 12*	April 30	Off (Spring Break DC)
December 25	Off (Christmas)	May 7	Session 11
January 1	Off (New Year)	May 15	Session 12